



NASA Safety Meeting Minutes

Minutes of Safety meeting held on 26th September 2022, Meeting held on Zoom

Present:

<u>NASA Official</u>	<u>Official Role</u>	<u>Attended?</u>
Ray Wyeth	Director of Safety	No
Warren Beatty	Director of Safety	Yes
Jason Baker	Safety Secretary	Yes
Arran Warburton	NASA Assistant Chief Marshal	Yes

League Safety Officers

<u>Safety Officer</u>	<u>League</u>	<u>Attended?</u>
Richard Marrant	East Midlands	Yes
Robert Brehony	Gloucestershire	Yes
Duncan Rea	South Wales	Yes
Lynn Atyeo	Southern	No
Bryn Lewis	West Midland	Yes
Steph Grasby	M.A.P	Yes
Craig Stamp	North Western	Yes
Derek Matthews	North Yorkshire	No
Paul Hussey	Yorkshire	Yes
Pat Richards	East Anglian	No
Martin Gould	Shropshire	Yes
Jason Baker	C.G.T.R.O	Yes
John Berry	Kent	No
Graham Foster-Vigors	Dales	Yes
	Northern Ireland	No
Ethan Dudley	Wiltshire	No
Cian O'Mahony	Southern Ireland	No
Tony Wilson	Fenland	Yes
Sam Tomsons	Scottish League	Yes

Dave Robbins takes the place and vote of Pat Richards, East Anglian League.

Total eligible for voting: 13

Visitors:

Iain Beddis (Hereford), Steve Diaper (South Somerset), Ben Patterson (Scunthorpe), Matt Scourfield (Yate & Sodbury), Lucas Brown (Central Scotland), Kev Faulkner, Zoe Cusack (Mallow)

Apologies:

Ray Wyeth (Director, Safety Team), Pat Richards (East Anglian), Ethan Dudley (Wiltshire), Jason Barrett (Cambridge)



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(1) Welcome:

Warren welcomed the room to the meeting and thanked for all attending. Ray is unfortunately unable to make tonight and sends his apologies.

(2) Correspondence:

None

(3) Previous Minutes & Matters Arising:

a. Meeting date is incorrect, says June but should be August.

b. Mudflaps. Was tested at BC BAS.

Steph proposed with amendment as per point a. Bryn Lewis seconded.

(4) First Aid Cover:

Safety Team have been having discussions, mainly surrounding the large two day meetings in respect of two ambulances and two paramedics. Difficult to enforce with costs. It can cause a lot of downtime, as we saw at the ladies and juniors. Those in attendance that run larger meetings tend to have two paramedics, although not all. Would be one thing for larger clubs with a two day meeting, different for those smaller clubs running two day meetings. Does an expected number mean more than one ambulance? Say more than 300 or 400? When does permit start? Start is specified on the permit. Some feel should be from when the gates open. Main factor of start of permit was for smaller clubs. Utilise a First Aider in the club?

Conclusion: A lot of differing opinion, no consensus.

(5) 2023 Rule Proposals:

All rules below have been discussed in the room; the below rules form the result of the discussions. Text in *italic* will highlight notes not meant to form part of the rulebook. Sections highlighted in **yellow** indicate the proposed change.

a. Rule 6.4.5 - Breathalysing times:

Testing can be carried out at any time as decided by any **club/league** or NASA official. Drivers, officials and mechanics may all be subject to testing. Testing of drivers may be when drivers are in cars in the holding lanes. Testing will commence after 8am on race day. **In Ireland only, testing will commence an hour before the publicised start time, only where this is after midday. Any person may withdraw themselves from the meeting before the cut off time without penalty.**

This rule was altered to the above effect, ratified by the Chairman in June 2022.

b. Rule 6.4.8 - Breathalysing after racing incident:

In addition, any **senior club/league or NASA official may request** any driver to be alcohol tested whenever they consider a test to be appropriate. This may be as a result of erratic driving or having been involved in an accident. The **Official** will not be required to explain their reasons for requiring an alcohol test to be carried out.

Vote Taken. For: 12, Against: 0, Abstain: 1



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c. Rule 6.4.7 - Breathalysing percentage:

The minimum number to be selected for testing will be 10% of the total number of drivers, mechanics and officials signed on. The method of selection of licence holders to be tested will be decided by those officials involved with the process.

This rule disappeared from the handbook in winter 2017/18, this proposal is to reinstate as a rule.

Vote taken. For: 13, Against: 0, Abstain: 0

d. **NEW** - Breathalyser Tubes (Place after rule 6.4.17):

Breathalysing tubes are single use only and must not be sterilised or re-used for any purpose.

Vote Taken. For: 12, Against: 0, Abstain: 0

e. Rules 5.2.1 & 5.2.2 - Marshals protective clothing:

Proposed rule discussed, varying difference in opinion on ruling an minimum requirement. Safety Team will come back with a new wording for proposal.

No vote taken.

f. Rule 5.2.7 - Helmet confiscation:

A NASA, league or club official is entitled to confiscate incorrect or damaged helmets. Whenever this is being considered, a Director of the NASA Safety Team must be consulted immediately. Cutting or making the helmet strap unusable at a meeting is not permitted. Where a helmet is confiscated, there is an option to have the helmet x-rayed and returned if safe to use. Please contact the NASA Safety Team for more information.

Vote taken. For: 12, Against: 0, Abstain: 1

g. Rule 5.3.2 - Finish line marshal post:

The finish line marshal must be situated in the inner area of the track and stood behind a marshal's post, unless specific permission has been given in the form of an approved deviation form by the NASA Safety Team for an elevated finish line gantry to be located on the outside of the track.

This is tidying up the process, effect of rule already implemented.

Vote taken. For: 13, Against: 0, Abstain: 0

h. Rule 4.1.4 - Track Construction:

All race tracks must comply with the NASA Track Construction Regulations.

This is tidying up the rule only, no effective change to rule.

Vote taken. For: 13, Against: 0, Abstain: 0

i. TC8.3 - Top post threaded bar:

The top rope must be secured by use of a threaded bar (see fig 6a).

Vote taken. For: 0, Against: 12, Abstain: 1

Based on the above, a second proposal was made:

The top rope may be secured by the use of a threaded bar (see fig 6a).

Vote taken. For: 10, Against: 0, Abstain: 3

j. TC8.2 - End post strainers:

All end posts must be secured with strainers, minimum 4" dia or 4x4" square post. These strainers must be notched into the end post and securely fixed using screws and/or nail method into the end post.

Vote taken. For: 11, Against: 1, Abstain: 1



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k. NEW - Spray new posts (Place after TC11.5):

Any new posts installed for 2023 must have spray painted tops, in blue. These posts must be assessed within five years.

Vote taken. For: 11, Against: 0, Abstain: 1

l. NEW - Construction deviations (Place between 4.1.4 & 5):

Any deviation from the NASA Track Construction Regulations must have an approved Deviation Request Form before erection of construction or deviation.

This is a procedural change that is already implemented.

Vote taken. For: 13, Against: 0, Abstain: 0

m. Rule 4.4.14 - Passengers on vehicles:

Passengers are not allowed to ride on, or in, a competition vehicle, trailer or back of open top transporter under any circumstances, at any time.

Vote taken. For: 13, Against: 0, Abstain: 0

n. Rule 5.3.10 - Electric scooters:

Only road legal or suitably insured official vehicles, so marked, may be driven in the spectator or camping areas. Quads, off-road vehicles or similar belonging to spectators, drivers, children etc are not allowed on site. **Electric scooters are not permitted unless for the specific use by a person with reduction in mobility.**

Vote taken. For: 12, Against: 0, Abstain: 1

Discussion also held on "permits" for those requiring an electric scooter, Safety Team to take back.

Vote taken as rule written, not including the reference to permits above.

o. Rule 5.3.8 - Reserved pit parking:

No racing car may be in the spectator enclosure at any time unless on a trailer or transporter. **For meetings permitting Reserved Pit Parking, the regulations as covered in the Track Construction Regulations must be adhered to.**

Vote taken. For: 13, Against: 0, Abstain: 0

p. NEW - Mobile Plant operators (Place after 4.4.27):

A sheet confirming the authorised operators of mobile plant including tractors, telehandlers and forklifts must be available for viewing upon request.

Vote taken. For: 9, Against: 0, Abstain: 2 (only 11 League Safety Officers left in the room)

q. NEW - First aid requirements (Place after 4.5.2):

Where a race meeting is expected to have over 300 attending competitors, a second paramedic is required.

Vote taken. For: 11, Against: 1, Abstain: 1 (back to 13 League Safety Officers as was included in discussion at the start of the meeting)

r. NEW - Startline area (Place between 4.4.13 & 14):

A restricted space incorporating the start line, forward of the holding lanes, may only be occupied by a new maximum of four designated signed on officials plus the official on the start button.

Vote taken. For: 11, Against: 0, Abstain: 0 (only 11 League Safety Officers left in the room)

The above rules have been voted on as advisory proposals that will now be sent to the Chairman's Committee and Board.



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(6) Any Other Business:

a. Top Rope:

If you have double armco, do you need the top rope? Scarborough have double armco, the top of the posts are about 2" from the top of the armco. To be looked into. Scarborough still has the top rope as the rules state.

Conclusion: Safety Team to discuss with Scarborough outside this meeting.

b. End Posts:

Some Safety Officers were told they needed to have two posts on change of direction. Rule reviewed and could be interpreted that way but the intention of the rule is one post on change of direction.

c. Safety Documentation:

Query on when the accident form needs to be completed. Only if there is an injury, any other incidents and medical assessment must be logged on the Race Day Incident form. Safety Team are already looking at the Safety Documentation, reviewing and making more user friendly. This will be done in good time, but as the documentation is based on the rules set and don't set the rules themselves, we will do at a later date.

d. Passengers on Quads:

Clarification if you can have a passenger on a quad if it is built for two people? Had complaints of carrying passengers. Yes, you can carry a passenger, but only if the quad is designed to do so.

Rule 5.3.11: ... Quad bikes are primarily designed to carry just a single person and under no circumstances should passengers be allowed to ride on the front or rear cargo racks. Passengers can only ride as a pillion on a quad bike if it states on the machine's manufacturer's data sheet that it is designed to carry a passenger.

e. Junior Driver Helmet @ Junior Nationals:

Being looked into, spoken to drivers father. Believes can tie on tight and because of her chin shape it can still be pulled off. Consider 10-12 HANS device? Need to make sure the helmet is the right fit.

f. 2023 Safety Team Structure:

Safety Team are currently considering developing a team of "Senior NASA Safety Officers", this was trialled by Warren when a Director previously and felt worked well. Exact structure is to be confirmed, if anyone is interested in joining, please email Jason Baker, Safety Secretary.

(14) Confirmation of Next Meeting/s:

No meeting was organised. The Safety Team will advise of the next meeting in due course.

If anyone has any questions or wants to discuss anything Safety related, please feel free to contact a member of the Safety Team using the below contact details.



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Please send any correspondence to Jason Baker, Safety Secretary using the above contact details.